Kenneth J. Cmiel Human Rights Funded Internship Program

Application Procedures

The application for participation in the internship program in 2017 consists of the following:

1.) A completed application form.

2.) Statement of Purpose (three page max., double-spaced, 12 point font), address the following:

• Describe in detail the proposed internship experience, and how this experience will further your personal or professional goals.

• Describe in detail the relationship between the work you intend to pursue with the organization and the protection/and/or promotion of human rights in the world.

3.) Letter of Agreement from the sponsoring organization, signed by you and an authorized representative of the sponsoring organization, attesting to your participation in the organization’s internship program.

4.) A tentative work plan, including a beginning and end date for the internship.

5.) A budget estimate to include:

   i. Transportation costs
   ii. Housing costs
   iii. Food costs
   iv. Incidentally/Program fees
   v. Additional sources of funding; received and pending.

All application materials must be submitted electronically. Please complete and submit the writable application form on the second page of this document. All other items should be emailed as PDF attachments to uichr@uiowa.edu.

Complete applications are due by 5:00 pm on or before MARCH 20, 2017. Incomplete applications will not be considered.

The program occasionally receives joint applications for a single project (e.g. spouses) or separate applications from pairs or groups. While we are happy to receive such applications, they will be evaluated utilizing the same criteria as individual applications. Hence we cannot guarantee that applicants' preference to travel with someone else will be accommodated.

For additional information, please contact the UI Center for Human Rights Program Coordinator Kat Litchfield at kathrina-litchfield@uiowa.edu
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Application Form

Name: _________________________________

Home Address: ____________________________________________________

E-Mail Address: __________________________

Local Phone: ____________________________

Undergraduate: ______ Graduate/Professional: ______

Major or Degree Program: ____________________________

Name of Sponsoring Organization: _______________________________________

(organization you will be working for as an intern)

Immediate Supervisor for your Internship: _________________________________

Contact information for Sponsoring Organization

Address: _______________________________________________

Phone: ________________________________________________

E-Mail: ________________________________________________

Signature: ____________________________ Date: ________________________